

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 DECEMBER 2017 TO 31 MARCH 2018

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing anne.gowing@surreycc.gov.uk, or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2017/18

Name	Portfolio
Mr David Hodge	Leader of the Council
Mr John Furey	Deputy Leader and Cabinet Member for Economic Prosperity
Mrs Clare Curran	Cabinet Member for Children
Mrs Denise Turner-Stewart	Cabinet Member for Communities
Mr Mel Few	Cabinet Member for Adults
Mr Colin Kemp	Cabinet Member for Highways
Mr Mike Goodman	Cabinet Member for Environment and Transport
Mrs Helyn Clack	Cabinet Member for Health
Mrs Mary Lewis	Cabinet Member for Education
Mr Tim Oliver	Cabinet Member for Property and Business Services

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 December 2017 TO 31 March 2018

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER MEETINGS - DECEMBER 2017
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12 Dec 2017	Surrey Fire and Rescue Service Statement of Assurance	To approve the annual Surrey Fire and Rescue Service Statement of Assurance.	Cabinet Member for Communities Decisions	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Sally Wilson Tel: 01737 242444 Chief Fire Officer (Russell Pearson)		Resident Experience	
12 Dec 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
INVESTMENT STRATEGY DECISIONS - 4 DECEMBER 2017								

4 Dec 2017	Investment Board	To approve decisions in relation to the council's investment strategy Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET - 14 DECEMBER 2017

14 Dec 2017	School Organisation Plan 2017/18 - 2026/27	To agree the School Organisation Plan 2017/18 – 2026/27 for publication.	Cabinet	Cabinet Member for Education (Mrs Mary Lewis)	Assistant Director Schools and Learning (Liz Mills)	Council – 5 December 2017	Wellbeing	Moved 28/11/2017
14 Dec 2017	Surrey Schools' Funding Formula 2018/19	To approve the 2018/19 revenue funding formula for Surrey schools	Cabinet	Cabinet Member for Education (Mrs Mary Lewis)	Lynn McGrady Tel: 020 8541 9212 Interim Strategic Director Children, Schools and Families (Rose Durban)	Surrey Schools Forum, Surrey Schools -via autumn 2017 Consultation	Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
14 Dec 2017	Surrey Online School	<p>To approve the award of a new contract for Surrey Online School. The contract will start on 1 January 2018. This will be two year contract, with two one year extensions.</p> <p>Part 2 Annex</p>	Cabinet	Cabinet Member for Education (Mrs Mary Lewis)	<p>Dagmara Wielemborek Tel: 020 8541 7856</p> <p>Head of Procurement and Commissioning (Ross Duguid)</p>	<p>The consultation process for the tendering of the contract has been ongoing since 2015 and multiple conversations have taken place with stakeholders from schools and services who use the Surrey Online School, as well as the Surrey Online School governance group.</p>		Moved from 28/11/2017.

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
14 Dec 2017	Early Help Case for Change	<p>To agree to the vision of transforming Early Help services in Surrey, understanding the policy implications involved.</p> <p>To endorse the Local Family Partnership model and approach to this transformation.</p>	Cabinet	Cabinet Member for Children (Mrs Clare Curran)	<p>Ben Byrne Tel: 01483 517014</p> <p>Head of Early Help & Family Services (Ben Byrne)</p>	<p>A multi-agency programme board has been established. This Board is chaired by the Cabinet Member for Children and has membership representation from across the partnership.</p> <p>Submitting to Children and Education Select Committee - November 2017</p> <p>Public Consultation required in 2018 relating to the future Early Help operating model and implications for public facing services</p>	Resident Experience; Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
14 Dec 2017	Car Park Charging on the Countryside Estate	To share the results of the Pay and Conserve Consultation on and provide the Cabinet with the basis for decision making in relation car park charging on the Countryside Estate.	Cabinet	Cabinet Member for Environment and Transport (Mr Mike Goodman)	Sam Cunningham Tel: 020 8541 9390 Head of Place Development (Lesley Harding)	Countryside Member Reference Group, Pay and Conserve Consultation Environment and Infrastructure Select Committee – 29 November 2017		New
14 Dec 2017	Re-commissioning Supported Accommodation for Young People in Surrey	Approve the use of a Dynamic Purchasing System to commission £13.4 million of Supported Accommodation provision for young people in Surrey from April 2018 to March 2022.	Cabinet	Cabinet Member for Children (Mrs Clare Curran)	Frank Offer Tel: 020 8541 9507 Assistant Director Commissioning and Prevention (Garath Symonds)	Feedback from young people and current providers have informed the approach	Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
14 Dec 2017	Regulation of Investigatory Powers Act 2000 - updated corporate policy and protocol	<p>To endorse an updated Corporate Policy and Protocol on the use of the Regulation of Investigatory Powers Act 2000 (RIPA) by council services.</p> <p>The proposed policy provides an updated framework to ensure that the authority continues to comply fully with the requirements of RIPA surrounding the use of social media and online selling platforms and to take account of the changes to the Senior Responsible Officer.</p>	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	<p>David Pickering Tel: 01296 388779</p> <p>Head of Trading Standards (Steve Ruddy)</p>	Communities Select Committee – 7 November 2017	Economic Prosperity; Resident Experience; Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
14 Dec 2017	Award of Framework Agreement for the Provision of Advertising Services for Statutory Notices	To award a new Framework Agreement for the supply of Advertising Services for Statutory Notices.	Cabinet	Cabinet Member for Environment and Transport (Mr Mike Goodman)	Laura Hughes Tel: 020 8213 2873 Head of Procurement and Commissioning (Ross Duguid)		Economic Prosperity	
14 Dec 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
14 Dec 2017	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Leader of the Council (Mr David Hodge CBE) Cabinet Member for Health (Mrs Helyn Clack)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
14 Dec 2017	Contract award for Joint Venture Development Partner	Approval of contract award for the appointment of a Private Sector Partner following competitive dialogue, OJEU Reference No. 2017/S 032-058452 and delegated approval for progressing disposal for Tranche1 sites, subject to approved business cases.	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hopkins Tel: 0208 213 2787 Chief Property Officer (John Stebbings)		Economic Prosperity	Moved from 26/09/2017
14 Dec 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER MEETINGS - JANUARY 2018								

23 Jan 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
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INVESTMENT STRATEGY DECISIONS - 9 JANUARY 2018

9 Jan 2018	Investment Board	To approve decisions in relation to the council's investment strategy.	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET - 30 JANUARY 2018

30 Jan 2018	Admission Arrangements for Community and Voluntary Controlled Schools and Coordinated Schemes for September 2019	To consider the responses to the consultation on proposed changes to Surrey's admissions arrangements for community and voluntary controlled schools and coordinated schemes for September 2019 and to determine Surrey's admissions arrangements and coordinated schemes for 2019.	Cabinet	Cabinet Member for Education (Mrs Mary Lewis)	Claire Potier Tel: 01483 517689 Assistant Director Schools and Learning (Liz Mills)	All Surrey schools, Borough/District Councillors, Parish Councillors, MPs, Early Years providers, neighbouring local authorities, Diocesan Boards, Parents, Admissions Forum members, out of County schools County Council – 6 February 2018	Wellbeing	New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 Jan 2018	Changes to the Surrey County Council Constitution Regarding Local and Joint Committees	Report seeking approval from Cabinet for proposal to update the Terms of Reference in the constitution of the Local and Joint Committees, incorporating the committee's role on Early Help.	Cabinet	Leader of the Council (Mr David Hodge CBE)	James Painter Tel: 01372 832539 Head of Community Partnerships and Safety (Jane Last)		Resident Experience	
30 Jan 2018	Civil Parking Enforcement Agency Agreements	To approve new agency agreements with Borough / District Councils to operate Civil Parking Enforcement	Cabinet	Cabinet Member for Highways (Mr Colin Kemp)	Richard Bolton Tel: 020 8541 7140 Head of Highways & Transport (Lucy Monie)		Resident Experience	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 Jan 2018	Highway Environmental Maintenance Agency Agreements	<p>To approve new agency agreements with District / Borough Councils to undertake highway environmental maintenance on behalf of the County Council</p> <p>To agree funding levels for the duration of the four year agreements</p>	Cabinet	Cabinet Member for Highways (Mr Colin Kemp)	<p>Richard Bolton Tel: 020 8541 7140</p> <p>Head of Highways & Transport (Lucy Monie)</p>		Resident Experience	
30 Jan 2018	Revenue and Capital Budget 2018/19 to 2020/21	To make recommendations to the County Council on the revenue and capital budgets for 2018/19 to 2020/21 and the level of council precept for 2018/19.	Cabinet	Leader of the Council (Mr David Hodge CBE)	<p>Kevin Kilburn Tel: 020 8541 9207</p> <p>Director of Finance (Sheila Little)</p>	County Council on 6 February 2018	Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 Jan 2018	Formation of Mole Valley Joint Committee	To approve the establishment of the Mole Valley Joint Committee. The formation of the Joint Committee has been through Scrutiny at Mole Valley District Council, and MVDC agreement is due at their Executive meeting. It will also need to be ratified by Full Council on 10 October 2017. This new partnership arrangement will speed up decision making, improve outcomes for residents and strengthen local democracy.	Cabinet	Cabinet Member for Communities (Ms Denise Turner-Stewart)	Victoria Eade Tel: 020 8541 7939 Head of Community Partnerships and Safety (Jane Last)	County Council – 5 December 2017	Resident Experience	Moved from 14/12/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 Jan 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
30 Jan 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Leader of the Council (Mr David Hodge CBE) Cabinet Member for Health (Mrs Helyn Clack)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 Jan 2018	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER DECISIONS - FEBRUARY 2018

13 Feb 2018	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)	Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
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INVESTMENT STRATEGY DECISIONS - 6 FEB 2018

6 Feb 2018	Investment Board	To approve decisions in relation to the council's investment strategy Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	
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CABINET - 27 FEBRUARY 2018

27 Feb 2018	Supporting Economic Growth through Investment in Transport and Highways Infrastructure - A30 London Road Camberley, transport improvement project.	<p>To approve £0.480m of local contributions for the A30 London Road Camberley transport improvement project which is due to be submitted as a business case to the EM3 LEP by 30 November 2017.</p> <p>The total estimated cost for this project is £5.00m and we are seeking Local Growth Fund (LGF) contribution from the EM3 LEP of £3.75m.</p>	Cabinet	<p>Cabinet Member for Environment & Transport (Mr Mike Goodman)</p> <p>Cabinet Member for Highways (Mr Colin Kemp)</p> <p>Deputy Leader (Mr John Furey)</p>	<p>Paul Fishwick Tel: 03456 009 009</p> <p>Strategic Director Environment and Infrastructure (Trevor Pugh)</p>	<p>Surrey Heath Borough Council, EM3 LEP.</p> <p>Public consultation has been completed for this project during the Spring of 2017.</p> <p>Local Committee (Surrey Heath) has received reports on 10 December 2015 and 8 December 2016 related to this project.</p>	Economic Prosperity	Moved from 28/11/2017.
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Meadows Gyratory Major Improvement Scheme	To award a contract for the Meadows Gyratory Major Improvement Scheme.	Cabinet	Cabinet Member for Highways (Mr Colin Kemp)	Peter Simmonds Tel: 020 8541 9936 Strategic Director Environment and Infrastructure (Trevor Pugh)		Economic Prosperity	New
27 Feb 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	
27 Feb 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership	Cabinet	Leader of the Council (Mr David Hodge CBE) Cabinet Member for Health (Mrs Helyn Clack)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Feb 2018	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Property and Business Services (Mr Tim Oliver)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>			

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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CABINET MEMBER DECISIONS - MARCH 2018
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6 Mar 2018	Property Transactions		Cabinet Member for Property and Business Services	Cabinet Member for Property and Business Services (Mr Tim Oliver)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	New
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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INVESTMENT STRATEGY DECISIONS - 6 MARCH 2018

6 Mar 2018	Investment Board	To approve decisions in relation to the council's investment strategy. Part 2	Investment Board	Leader of the Council (Mr David Hodge CBE)	Peter Hall Tel: 020 8541 7670, Susan Smyth Tel: 020 8541 9550 Director of Finance (Sheila Little)		Economic Prosperity	New
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CABINET - 27 MARCH 2018

27 Mar 2018	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	New
27 Mar 2018	Surrey Heartlands Sustainability and Transformation Partnership	To approve recommendations in relation to the Surrey Heartlands Sustainability and Transformation Partnership.	Cabinet	Leader of the Council (Mr David Hodge CBE) Cabinet Member for Health (Mrs Helyn Clack)	Justin Newman Tel: 020 8541 8750 Acting Chief Executive (Julie Fisher)		Wellbeing	New